Constitution and By-laws

I. PURPOSE

The purpose of this Association shall be to serve the professional interests of librarians, archivists, and other specialists actively engaged in the librarianship of the history of the health sciences by promoting an exchange of information and by improving standards of service.

Its aims may be achieved in the following ways:

a. by identifying and making contact with persons similarly engaged,

b. by providing opportunities to hold meetings on appropriate occasions,

c. by issuing a newsletter and such other materials as may seem appropriate to the Association's interests, and

d. by cooperating with other similar organizations in projects of mutual concern.

II. MEMBERSHIP

A. Voting membership shall be limited to persons actively engaged in the librarianship of the history of the health sciences. (Members shall be encouraged to belong to other groups with related interests, such as the American Association for the History of Medicine, the Medical Library Association, the Association of College and Research Libraries and its Rare Books and Manuscripts Section, the Special Libraries Association, etc.) Possession of a degree in library science or possession of a similar title shall not be required for membership.

B. Nonvoting memberships, including subscription to the newsletter and invitations to meetings shall be open to persons interested in the concerns of the Association, such as professional and amateur historians; physicians, dentists, veterinarians, nurses, and other health professionals; booksellers; private collectors; and publishers.

C. Dues, including subscription to the newsletter, shall be $10 per year for voting members and $15 per year for nonvoting members.

III. ORGANIZATION

The Association shall discourage the growth of an elaborate internal structure or of any considerable social or ceremonial emphasis. Rather, it shall strongly encourage active participation by all of its members in its efforts toward the achievement of its primary goals. To this end, internal structure shall be kept to a minimum.

A. Steering Committee

The principal authority of the Association shall reside in an elected Steering Committee consisting of six persons. The Committee shall include three officers: President, Secretary-Treasurer, and Editor of the Newsletter, who shall be chosen for 2-year terms in such fashion that all three officers will not be replaced simultaneously, from the members of the Steering Committee; and of three persons elected from the voting membership-at-large, who shall also serve for 2 years each, except as voted into the three offices above. All six candidates shall be nominated by the Steering Committee, which shall submit the nominations to the voting membership with a call for additional nominations. After an appropriate period, the nominations shall be declared closed. The revised slate of nominees will be offered to the voting membership with a call for additional nominations. After an appropriate period, the nominations shall be declared closed. The revised slate of nominees will be offered to the voting membership with a call for additional nominations. After an appropriate period, the nominations shall be declared closed. The revised slate of nominees will be offered to the voting membership with a call for additional nominations.

The President shall not be eligible to succeed herself/himself immediately, although she/he
may be nominated and elected after an intervening term. The President shall act as the Executive Officer of the Association with respect to any projects, publications, cooperative ventures, and so on, with the prior consultation and approval of the Steering Committee, and shall take the initiative in arranging for meetings by appointing a Chairman of the Local Arrangements Committee. The President shall call for nominations, receive ballots, and report the results, as confirmed by the Secretary-Treasurer, to the Steering Committee and thereupon to the membership.

C. Secretary-Treasurer
The Secretary-Treasurer shall keep the correspondence and records of the Association, recording votes and decisions, and shall receive dues and pay the Association's bills, submitting a statement of the accounts to the Steering Committee every 6 months. The Secretary-Treasurer shall take note of changes of addresses, reporting these to the Editor for publication, and shall take the initiative in inviting eligible persons to become members.

D. Editor of the Newsletter
The Editor shall edit and produce the Newsletter, with the assistance of such other persons as he/she shall deem appropriate, such as Regional Editors, regular columnists, and so on, if such be thought advisable by the Steering Committee. The Editor shall send the Newsletter accounts to the Secretary-Treasurer and shall accept instructions from the Secretary-Treasurer as to the financial commitments the Association can afford with respect to the Newsletter.

IV. ACTIVITIES
A. Newsletter
The primary means of communication of the Association shall be its newsletter, which shall appear at stated intervals, as established by the Steering Committee. It shall contain professional news as deemed appropriate by the Editor and shall carry regular columns on topics of continuing importance, with special articles as requested. A column of letters is to be open to the members — voting and nonvoting — as are the newsletter's other departments, subject to the Editor's approval.

B. Other publications
As opportunity offers, and upon the approval of the members, the Association may publish or sponsor or endorse materials considered of importance to its members. All such projects shall have the endorsement of the Steering Committee before submission to the voting members.

C. Special projects
The Association may establish such internal projects, under ad hoc committees if necessary, as it considers appropriate to its objectives and may combine, upon approval of its members, with other similar societies in projects of mutual benefit.

V. AMENDMENT AND DISSOLUTION
This Constitution and Bylaws may be amended and the organization may be dissolved by a two-thirds affirmative vote of the members, by mail or at a meeting, on a resolution set before it by a two-thirds vote of the Steering Committee.

Thoughts on tailormade indexes and search protocols

Many of us in this specialized field administer collections still more highly specialized, as, for example, the historic bibliography of a medical specialty; practitioners of our locality; a therapeutic sect; military or naval medicine of a certain conflict or country. Whatever the specialty of our collection, we are expected as librarians or archivists to have it at our fingertips. No formal training in this little corner of scholarship may be available — and if such exists, like as not we will not have pursued it — but instant experts we must be all the same.

A convenient shortcut to competence, if not expertise, may be found in the compilation of indexes uniquely applicable to our circumstances. For example, practitioners of one's locality may be assembled into a ready-reference tool by photocopying lists of medical societies, city or county directory entries under Physicians, or whatever, licensee-registers, indexes to obituary-scrapbooks, county or city history chapters under Professions, indexes to biographies of local medical bigwigs, graduates of the medical school. (If no such indexes exist in some of these categories, perhaps a work-student or a volunteer may be enticed to make them.) Whether help is to be had or not, the work may well prove so rewarding as to deserve one's own attention. Telephone service will be expedited; visitors can be turned loose on the index-notebook to do much of their own searching; and perhaps best of all, the librarian may sit a little easier under the mantle of instant expertise.
Membership roll

Susan Alon
Historical Library
Yale School of Medicine
333 Cedar Street
New Haven, CT 06510

William K. Beatty
1509 Forest Avenue
Evanston, IL 60201

John B. Blake
3038 Newark Street, N.W.
Washington, DC 20008

Inci A. Bowman
Library
University of Texas Medical Branch
Galveston, TX 77550
409-765-2396

Mary Claire Britt
Reynolds Historical Library
Lister Hill Library of the Health Sciences
University of Alabama in Birmingham
University Station
Birmingham, AL 35294
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Library and Museum
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231 Bethesda Avenue
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Chapel Hill, NC 27514
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9-9-962-0700 work

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A. W. Calhoun Medical Library
Woodruff Memorial Building
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Atlanta, GA 30322

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901-726-6916

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Durham, NC 27710
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Los Angeles County Medical Association
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Los Angeles, CA 90057
213-483-4555

Nicholas E. Davies, M.D.
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Atlanta, GA 30309

Samuel A. Davis
Special Collections Librarian
306 Scott Memorial Library
Thomas Jefferson University
Philadelphia, PA 19107

Nicholas Dewey
c/o Jenner Medical Books
19 Great Ormond Street
London WC1N 3JB, U.K.

Anne K. Donato
Medical University of South Carolina
171 Ashley Avenue
Charleston, S.C. 29425
803-792-2288

Inge Dupont
Broxmar Drive South
Harrison, NY 10528
212-876-8200 ext 234

Jonathon Erlen, Secretary-Treasurer
Falk Library of the Health Professions
Scaife Hall, Univ. of Pittsburgh
Pittsburgh, PA 15261

Frances Flynn, Principal Librarian
Health Sciences Library, Central Medical Library
Univ. of Queensland Medical School
Herston 4006 QLD, Australia
Elizabeth Ihrig
Bakken Library of Electricity in Life
3537 Zenith Avenue South
Minneapolis, MN 55416

Indiana Medical History Museum
(Katherine M. McDonell)
Old Pathology Building
3000 W. Washington Street
Indianapolis, Ind 46222

Glen Pierce Jenkins
Howard Dittrick Museum of the History of Medicine
11,000 Euclid Avenue
Cleveland, OH 44106
216-368-3649

Margaret Jerrido
Archives & Special Collection on Women in Medicine
Medical College of Pennsylvania and Hospital
3300 Henry Avenue
Philadelphia, PA 19129

Elton R. Kerr
Women's Medical Group
1753 Fort Henry Drive
Kingsport, TN 37664

Jack D. Key
624 - 23rd Street, N.E.
Rochester, MN 55901
507-284-2068 work

Janet Kinney, M.D.
3100 N. Lakeshore Drive
Chicago, IL 60657

Nancy Knight
Room 5000, Medical Sciences Museum of American History Smithsonian Institution
Washington, DC 20560

James J. Kopp
History of Medicine Division
National Library of Medicine
8600 Rockville Pike
Bethesda, MD 20209
301-496-5405

Althea Kowitz, Director & Librarian
Bureau of Library Services
American Dental Association
211 E. Chicago Avenue
Chicago, IL 60611
Meetings:

**ALHHS - San Francisco**

MAY 2, 1984. The Library, University of California, San Francisco, Rare Book Room

8:30 A.M. Registration, Coffee.
9:00 A.M. Administration of Photographic Collections
Identification
Organization
Conservation
Access
Karen Lewis, Archival Consultant/Visual Collections Specialist, Curatorial Associate for Visual Collections, Harvard University Archives, 1977-81

12:00 Noon Prints and Photographs at NLM
John Parascandola, Director, History of Medicine Division, NLM (Prepared in collaboration with Lucinda Keister)
Brief Business Meeting

1:00 P.M. Lunch

Registration fee: $10.00, including lunch. Make checks payable to Nancy W. Zinn, and return to her at
Local Arrangements Committee, ALHHS
The Library, University of California
San Francisco, CA 94122
(Nancy may be reached by telephone at 415-666-2334, Monday through Friday, 8 - 3:30)

**MLA - Denver**

MAY 29, 1984 Brown Palace Hotel, Denver, Colo.
12:30 - 2:30 P.M. Lunchroom meeting.
John Parascandola, "The History of American Pharmacology: opportunities and resources"
James J. Kopp, "History of Medicine Activities at NLM."

Business session will include election of officers. Nominees are: Dorothy Whitcomb, Secretary/Treasurer, 1984-86; Janet Kubinec, Program Chair 1985; Mary Ann Hoffman, Candidate for MLA Nominating Committee, 1984. Nominations will be received for: Chair-elect, 1986-87 Program chair (Cincinnati, Ohio).

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**Subscribing to Watermark only:**

Elmer P. Belt Library of Vinciana Art Library
UCLA
Los Angeles, CA 90024

Ann May School of Nursing Library
1945 Corlies Avenue
Nephe, NJ 07753
201-775-5500 ext 291

Exchange subscriber
Centre Europeen d'Histoire de la Medecine
Universite Louis Pasteur
4 Rue Blaise Pascal
67070 Strasbourg Cedex, France

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